

**Sutton School Committee**  
**Sutton, Massachusetts 01590**

The Sutton School Committee met in the Wally Johnson Meeting Room of the Sutton Municipal Center on Monday, May 23, 2011.

**School Committee Members present** at the meeting were Ms. Liisa Locurto, Chairperson, Mr. Paul Brennan, Mr. Nathan Jerome, and Ms. Feifert Clark (at 7:15 p.m.)

**Administrators present** at the meeting were Mr. Ted Friend, Superintendent, Ms. Lucille DiLeo, High School Principal, Mr. Michael Breault, Elementary School Principal, Ms. Lauren Dubeau, Simonian Center Principal.

**Others present** at the meeting were Ms. Coleen Motyl-Szary, 2012 Class Advisor, Evan Kent, Christopher Graff, and Heather Vincequere, all students in the junior class, and a parent, Mrs. Amy Graff.

**Agenda Item 1 – Call to Order**

Ms. Locurto called the meeting to order at 7:00 p.m.

**Agenda Item 2 – Citizen Forum**

No one wished to speak.

**Agenda Item 3 – Consent Agenda**

Mr. Brennan moved and Mr. Jerome seconded to approve the Consent Agenda, as presented.

Carried 3/0

**Agenda Item 5 – Discuss Senior Trip to Virginia Beach**

Mr. Jerome moved and Ms. Feifert Clark seconded to approve the Senior Trip to Virginia Beach, with the amendment that there is a 10:00 p.m. curfew each night.

Carried 4/0

Going forward, the School Committee would like to see a more comprehensive review of all of the field trips offered through the high school, including the Senior Trip.

**Agenda Item 4 – Review of Simonian Center and Elementary School Improvement Plans and Handbooks**

Ms. Dubeau presented the ongoing School Improvement Plan and Goals for the Simonian Center for Early Learning, as well as the changes to the Student/Parent Handbook.

Mr. Breault reviewed the Elementary School's continuing Improvement Plan and Goals, and provided a list of changes to the upcoming school year's Student/Parent Handbook.

Mr. Jerome moved and Ms. Feifert Clark seconded to approve the amendments to the SCEL and Elementary School Student/Parent Handbooks, respectively, as presented.

Carried 4/0

#### **Agenda Item 6 – Discuss 2011 Surveys**

The questions on both the Parent Survey and the Staff Survey were discussed. Suggested changes to both will be incorporated and the surveys will be available online as soon as possible.

#### **Agenda Item 7 – Adopt Town of Sutton Energy Reduction Plan**

Mr. Jerome moved and Ms. Feifert Clark seconded to adopt the Town of Sutton Energy Reduction Plan as presented.

Carried 4/0

#### **Agenda Item 8 – Superintendent’s Update**

- Mr. Friend commented on the strong interactive and mentoring culture in Sutton; how the older students interact with the younger ones, and how beneficial this is to all of the students throughout the district.
- Sutton Family Fitness Day on May 15 was a huge success.
- The LitFit Challenge group has begun to set goals for what the program hopes to accomplish as it develops the literacy, nutrition and fitness challenge, which will launch in the fall. Information was available at a booth at the Family Fitness Day and will be available at future events.
- Graduation is on Tuesday, May 24<sup>th</sup> at Mechanics Hall in Worcester.
- Numerous grade-specific events and cornerstone projects have recently been completed, or will be in the near future; Midnight Madness took place at the Middle School, the 4<sup>th</sup> grade ‘State Fair’, the 7<sup>th</sup> grade ‘Day at the Museum’.
- Going forward, the District must have a central calendar to help to prevent conflicting events from taking place simultaneously, sometimes even in overlapping locations.
- The ‘Challenge the Wind’ hot air balloon came to the school, which was a great learning opportunity for the student.
- The Ribbon-cutting ceremony for the solar panels on the roof of the Simonian Center took place last week.
- The modular classrooms are coming in and administrators have to pack and get out! Mr. Friend is proposing that the middle school students have two half days in June to allow time for packing and moving. This will not apply to grades K-6, and the High School students already have half days on those days. An Alert Now message will be sent to inform parents of the dates.
- The High School band concert was phenomenal, which is a testament to Mark Smith and all of the work that has been put into this program and how well the students have developed, beginning in 6<sup>th</sup> grade. Mark Bailey and MaryKate Doherty, two retiring teachers, were honored at the concert.

**Agenda Item 9 – New Business, Agenda Items, Action Items**

- Superintendent Evaluations are due. Evaluation forms will be distributed for discussion at an upcoming meeting.
- The polls open at 7:00 a.m. tomorrow, May 24<sup>th</sup>, for Town Election. Following the elections, the Committee will reorganize at next meeting. Ms. Locurto noted that it has been an honor and a pleasure serving as Chair of the Committee.
- The last School Committee meeting is on June 20<sup>th</sup>, which is the last day of school.

**Agenda Item 10 – Adjournment to Executive Session**

At 8:58 p.m., Ms. Feifert Clark moved and Mr. Jerome seconded to adjourn to Executive Session for the purpose of discussion contract negotiations, and not return to Open Session.

Mr. Jerome – Yes  
Mrs. Locurto – Yes  
Mr. Brennan – Yes  
Ms. Feifert Clark – Yes

Respectfully Submitted,

Carol S. Colena  
Recording Secretary